



January 7, 2004

**OKLAHOMA BULLETIN NO. OK360-4-10**

**SUBJECT: PER - CSRS and FERS Retirement Seminar**

**Purpose:** To provide information on retirement seminars.

**Expiration Date:** September 30, 2004

**ACTION REQUIRED BY: FEBRUARY 13, 2004**

I am pleased to announce that another of the popular retirement seminars has been approved and scheduled. The Snow Cap Agency will be providing two Pre-Retirement/Mid-Career Retirement Planning Seminars. On Wednesday, February 25, 2004, the seminar will be directed to those employees who currently participate in the CSRS; and Thursday, February 26, 2004, will address those employees participating in FERS.

These sessions will be held at the Oklahoma State University College of Veterinary Medicine located directly west of the NRCS State Office building in Stillwater. Highlights of the one-day seminar will include such items as Preparation for Retirement, Federal Employee Benefits, Annuity Survivor Benefits, Medicare, Taxes, as well as other topics of discussion. Each session may include up to 50 employees; spouses are encouraged to attend. A workbook will be provided to each employee for use in calculating their retirement goal during the seminar.

Only those employees who did not participate in the retirement seminars this past fall will be eligible to attend. Those wishing to attend one of the scheduled seminars may provide their name and the session they would like to participate in to Debbie Ruark, Human Resources Assistant, at [Debbie.Ruark@ok.usda.gov](mailto:Debbie.Ruark@ok.usda.gov) for consideration. Attendees will be selected on a first come, first serve basis and will be notified by e-mail of their selection.

Questions concerning the retirement seminars may be addressed to Ms. Ruark at 405.742.1212.

/s/

M. DARREL DOMINICK  
State Conservationist

DIST: AE